TOPIC: MEMBERS TO THE REVIEW

Q1. Will the blank Case Review form still be available online?

A1. A blank version of the new Case Review will not be added to ODJFS forms central. The JFS 1413 Case Review form is being discontinued with the implementation of the new functionality. The new Case Review will now be required to be completed in and generated from SACWIS. SACWIS will have the capacity to generate a blank Case Review within the case, if needed.

Q2. When you add a New Household Member to the Case Review, do they automatically get added as a Family Case Plan Participant or a case member?

A2: No.   When you select the Add New Household Member button you will be required to identify if you want the new household member to be a Case Member or an Associated Person.

Q3: If the child is in PC, should the children and adults in the adoptive/foster home be listed in the members section of the Case Review?

A3: No. The listed members in the Case Review in an adoption case are the child(ren) in the permanency custody of the PCSA.   The purpose of the review in an adoption case is to assess the service needs of the child(ren) and the progress of the case plan services in meeting the identified needs.

TOPIC: SAFETY REASSESSMENT

Q1. If a Field Guide Example is selected, will it display on the report?

A1: Yes, only the selected Field Guide Examples will display on the report.

Q2. Will the Safety Reassessment be required on all Case Reviews?

A2: The Safety Reassessment topic on the Case Review will not display if a child is in the Permanent Custody of the agency. Otherwise, the safety reassessment will be required on case reviews as it is a structured way to support, guide, and document decisions to maintain, create/modify, or discontinue a safety response.

Q3. Is the active safety threat question still asked?

A3. No, that question has been removed. It has been replaced with the Safety Reassessment which includes the safety factors, child vulnerabilities, adult protective capacities, and identification of the safety response necessary at this point in time.

Q4. Do children in living arrangements pull into the Current Safety Responses for review period section?

A4: No, only children who are in safety plans will display.

TOPIC: STRENGTH AND NEEDS ASSESSMENT

Q1. Q: If a Field Guide Example is selected, will it display on the report?

A1: Yes, only the selected Field Guide Examples will display on the report.

TOPIC: CONCERN REVIEW

Q1. What do I do if participants have made different levels of progress toward a concern?

A1: In the Progress section of the Concern Review, you can document the progress toward addressing a concern for each individual associated to the concern.

Q2. Where do successfully completed case services pull from?

A2: The case services that are completed in the last 90 days pull from the family case plan and display in the case review.

TOPIC: VISITATION

Q1. Will the activity logs that you can view through the Face to Face Visits link on the Caseworker Visits tab show on the Case Review Report?

A1: The activity logs linked to the visitation plan within the family case plan will not show on the case review report. This is just a display to allow the worker and supervisor to quickly review the contacts that have been completed during the review period to support thorough documentation of a summary of the quality, duration and frequency of visits during the period under review. Activity logs with the Contact Type of Face-to-Face and the Contact Status of Completed will display through this link.

TOPIC: RISK REASSESSMENT

Q1. Will the Risk Reassessment topic display on an adoption case?

A1. This topic will not display on an adoption case.

Q2. Where do historical intakes on the Risk Reassessment come from?

A2: It will display the number of intakes screened-in prior to the current case episode.